

Williamsburg County School Board of Trustees
Regular Board Meeting Minutes
Monday, February 27, 2017 – 6:00 P.M.
Board/Staff Development Meeting Room
423 School Street - Kingstree, South Carolina

Members Present: Rev. Alfred Darby, Dr. Linwood Cooper, Mrs. Gladys Dorsey, Rev. William C. Henryhand, Sr., Mr. Joseph Lee, Mrs. Barbara McKenzie, and Dr. Kerry Singleton

Others Present: Ms. Carrie C. Brock, Ms. Roberta Cumbee, Dr. Kenneth Burgess, Ms. Jannie Barr, Ms. Cynthia Brown, Mr. James Carraway, Mr. Marion Curtis, Ms. Nicole Dixon, Mr. Mark Easterling, Mrs. Delaney Frierson, Mrs. Wendy Fulton, Dr. Jennifer Gardner, Mr. Neilson Hilton, Mr. Ray James, Mr. Glen Kennedy, Ms. Bonnie King, Mrs. Berlinda Mack, Ms. Angela McClary-Rush, Mrs. Priscilla McClary, Dr. Brian McKnight, Mr. Javonne Montgomery, Mrs. Rosemarie Moore, Mr. David Williams, Attorney Vernie Williams, Ms. Lorraine Wilson, and Mrs. Bonnie Grimsley

The meeting was called to order by the Chair, Rev. Alfred Darby.

Moment of Silence

All persons were asked to observe a Moment of Silence.

Pledge of Allegiance

All persons were asked to recite the Pledge of Allegiance.

Adoption of Agenda

A motion was made by Mrs. Barbara McKenzie and seconded by Mrs. Gladys Dorsey to adopt the agenda. The motion was carried unanimously, (6-0).

Public Comment

Mr. David Williams, a Williamsburg County citizen, requested that the Board consider naming the C. E. Murray High School Band Room in honor of his father Mr. Waldo Williams for all of the hard work and many years of service that he devoted to C. E. Murray High School and the school district.

Ms. Jannie Barr, a Williamsburg County citizen, asked the Board to allow the community to have input in the decision-making process, when selecting administrators for the Hemingway area for the 2017-2018 school year.

Approval of Minutes

A motion was made by Mrs. Barbara McKenzie and seconded by Dr. Kerry Singleton to approve the minutes from the January 17, 2017, Board's Property Committee and Called Board Meetings, and the January 24, 2017, Board's Budget Workshop and Regular Board Meeting. The motion was carried unanimously, (7-0).

Curriculum and Instruction

Ms. Roberta Cumbee, Executive Director of Curriculum and Instruction, informed Board Members that State Superintendent of Education, Ms. Molly Spearman visited the school district on Friday, February 24th. She stated that Ms. Spearman visited Kenneth Gardner Elementary and Hemingway M. B. Lee Middle Schools.

Ms. Cumbee said Ms. Spearman gave high praises to the district Virtual School Program. She also responded from Board Members regarding the operation of the program.

Student Services

Dr. Brian McKnight, Director of Student Services and Transportation, informed the Board that Student Services information was included in the agenda book. Dr. McKnight addressed concerns from Board members regarding the school district's transportation department, to include:

- Timeliness of arrival and departure of students for school.
- Bus Driver assignments and pay.
- Bus Security Cameras.
- Seat Belts on mini-buses.
- Securing Buses on school premises.
- Repairing of fence on Kingstree Senior High School's East campus.

Finance

1. Expenditures and Revenues Statements

Ms. Nicole Dixon, Accountant/Office Manager, presented the Expenditures and Revenues Statements. Board Members asked her about soundness of the district's finances. Ms. Dixon responded that the district "was operating according to the budgeted schedule and that we would make it to the end of the year." There was a concern regarding the safety in emailing employee check stubs that contained social security numbers. Mrs. Priscilla McClary, Payroll Supervisor, informed the Board that social security numbers are not printed on check stubs. Ms. Brock added that each person has an individual pin number to access the system (Harris School Solutions).

Mr. Glen Kennedy, Principal of Hemingway High School, informed Board Members that the Hemingway High School Boys' Basketball Team won the Lower State 1A Title, and the team would be playing in the State 1A Championship game in Columbia, SC on March 3, 2017, 5:30 p.m. at the Colonial Life Arena. Congratulations were extended to team members and their coaches.

Dr. Kerry Singleton asked that the Board recognize Attorney Vernie Williams for becoming a partner with his law firm, Childs and Halligan, and congratulations were extended to Attorney Williams.

Rev. Darby asked if teacher job fairs were being held in the district. Dr. Kenneth Burgess, Chief Human Resources Officer, stated that the recruiters of the Office of Human Resources are recruiting teachers; and that any new teacher recruited will receive the same \$1,500 as in the past. He also said that Human Resources staff members have been attending job fairs, in-state and out-of-state.

ACTION ITEMS

Hemingway High School's Field Trip Request

The Chair asked for objections to approving Items A-L, Field Trip Requests, collectively. There were no objections.

A motion was made by Dr. Linwood Cooper and seconded by Dr. Kerry Singleton to approve Items A-L, Field Trip Requests. The motion was carried unanimously, (7-0). The following field trips were approved:

1. Hemingway High School's Science/CATE students will travel to Myrtle Beach, SC, to participate in the First Robotics Palmetto Regional Competition on March 2-4, 2017.
2. Hemingway Career and Technology Center's Culinary Arts students will travel to Myrtle Beach, SC, to compete in the South Carolina Restaurant and Lodging Association (SCRLA) SC ProStart Invitational on March 5-7, 2017.

3. Hemingway Career and Technology Center's Health Science students will travel to North Charleston, SC, to participate in the Health Occupations Students of America (HOSA) Conference on March 8-10, 2017.
4. Hemingway High School's Senior Class of 2017 will travel to Orlando, FL, to participate in Grad Bash/Universal Studios Orlando on April 19-23, 2017.
5. Hemingway High School's Career and Technology Education (CATE) students will travel to Charleston, SC, to participate in the Future Business Leaders of America State Leadership Conference on March 17-19, 2017.
6. Kingstree Senior High School's Career and Technology Education/Future Business Leaders of America (CATE/FBLA) students will travel to North Charleston, SC, to participate in the FBLA State Leadership Conference on March 17-19, 2017.
7. C. E. Murray High School's Career and Technology Education/Future Business Leaders of America (CATE/FBLA) students will travel to North Charleston, SC, to participate in the Health Occupations Students of America (HOSA) State Leadership Conference on March 17-19, 2017.
8. Hemingway Career and Technology Center's Career and Technology Education (CATE) students will travel to Greenville, SC, to participate in the SC SkillsUSA Spring Conference on March 30, 2017-April 1, 2017.
9. Hemingway M. B. Lee Middle School's Career and Technology Education (CATE) students will travel to North Charleston, SC, to participate in the Future Business Leaders of America State Leadership Conference on March 17-18, 2017.
10. Kingstree Senior High School's Career and Technology Education/Health Occupations Students of America (HOSA) students will travel to North Charleston, SC, to participate in the HOSA Conference on March 8-10, 2017.
11. Kingstree Senior High School's Career and Technology Education Students will travel to North Charleston, SC, to participate in the South Carolina Family Career and Community Leaders of America (SC FCCLA) Conference on March 10-12, 2017.
12. Hemingway High School's Athletics Department will travel to Columbia, SC, to participate in the South Carolina 1-A State Championship Game on March 3-4, 2017.

Board's Budget Committee Meeting

A Board's Budget Committee Meeting was held on Monday, January 23, 2017. The Board Chair stated that the Committee would make recommendations following the Executive Session.

Dr. Kerry Singleton recused himself from Executive Session, and left the meeting.

EXECUTIVE SESSION

A motion was made by Mrs. Barbara McKenzie and seconded by Rev. William C. Henryhand, Sr. to convene in Executive Session to discuss items listed on the agenda.

A. Discussion of Election, Transfer, Termination, Reorganization, Retirement and/or Resignation of Staff

B. Receipt of Legal Advice

1. Facilities Requests

The motion was carried unanimously, (6-0). The Board convened in Executive Session at 6:39 p.m.

OPEN SESSION

A motion was made by Rev. William C. Henryhand, Sr. and seconded by Dr. Linwood Cooper to convene in Open Session to vote on any matters per Executive Session discussion. The motion was carried unanimously, (6-0). The Board convened in Open Session at 7:23 p.m.

A motion was made by Mrs. Gladys Dorsey and seconded by Rev. Alfred Darby to accept the administration's recommendation to release the following certified personnel from her contract for the 2016-2017 school year: Mrs. Jennifer Hunter. The motion was carried unanimously (6-0).

A motion was made by Mrs. Gladys Dorsey and seconded by Rev. Alfred Darby to accept the administration's recommendation not to release the following certified personnel from his and her contracts for the 2016-2017 school year: Mr. David McClellan and Ms. Shaunte'a Murphy. The motion was carried, unanimously (6-0). Mr. McClellan and Ms. Murphy were not released from their contracts.

A motion was made by Mrs. Gladys Dorsey and seconded by Rev. Alfred Darby to authorize legal counsel for the Board to contact legal counsel for D. P. Cooper Charter School to negotiate an agreement between the District and D. P. Cooper regarding a cap on student enrollment for the 2017-18, and subsequent school years. The motion was carried unanimously, (6-0).

Rev. Darby stated that Dr. Singleton was not a part of the discussion, and that he recused himself from any discussion of that matter.

A motion was made by Mrs. Gladys Dorsey and seconded by Rev. Alfred Darby to authorize the superintendent to review the district's financial condition and bring recommendations to the Board to determine if any savings measures are necessary, such as a reduction in force. The motion was carried unanimously, (6-0).

ADJOURNMENT

A motion was made by Mrs. Barbara McKenzie and seconded by Dr. Linwood Cooper to adjourn the meeting. The motion was carried unanimously, (6-0). The meeting adjourned at 7:27 p.m.

Note: There is a difference in votes because Rev. William C. Henryhand, Sr. arrived after the meeting started; and Dr. Kerry Singleton left the meeting prior to Executive Session.

Submitted by: Bonnie Brinsley

Date: March 27, 2017

Board Secretary: Gladys Dorsey

Date: March 27, 2017

Williamsburg County School Board of Trustees
Board's Budget Committee Meeting Minutes
Monday, February 27, 2017 – 5:00 p.m.
Board/Staff Development Meeting Room
423 School Street - Kingstree, South Carolina

Members Present: Rev. Alfred Darby (Ex-Officio Member), Mr. Joseph Lee, and Mrs. Barbara McKenzie (Acting Member)

Committee Members Absent: Dr. Linwood Cooper and Dr. Kerry Singleton

Other Board Member Present: Mrs. Gladys Dorsey

Others Present: Ms. Carrie Brock, Ms. Nicole Dixon, Mrs. Wendy Fulton, Attorney Vernie Williams and Mrs. Bonnie Grimsley.

The meeting was called to order by Rev. Alfred Darby (Acting Chair).

Moment of Silence

All persons were asked to observe a Moment of Silence; and to recite the Pledge of Allegiance.

Adoption of Agenda

A motion was made by Mrs. Barbara McKenzie and seconded by Mr. Joseph Lee to adopt the agenda. The motion was carried unanimously, (3-0).

ACTION ITEMS

Budget Formulation and Adoption Schedule for FY 2017-2018

Ms. Carrie Brock, Superintendent, stated that Mrs. Wendy Fulton, Assistant Director of Finance, and Ms. Nicole Dixon, Accountant/Office Manager, would present information on the development of the 2017-2018 budget,

Board Members' questions and concerns regarding the Proposed Budget Calendar and Procedures for 2017-2018 were addressed by the administration. There were also discussions on the projected general funds balance at the end of the 2016-2017 school year, and the impact that D. P. Charter School has had on the school district's finances, since its establishment.

It was general consensus that the Committee would make a recommendation to the full Board after Executive Session of the Regular Board Meeting, on February 27, 2017, at 6:00 p.m.

ADJOURNMENT

A motion was made by Mrs. Barbara McKenzie and seconded by Mr. Joseph Lee to adjourn the meeting. The motion was carried unanimously, (3-0). The meeting adjourned at 5:35 p.m.

Submitted by: Bonnie Grimsley Date: March 27, 2017

Acting Committee Chair: Alfred Darby Date: 3-27-2017